

Chapter 1: General Matters

1.1 The name of organisation is AfroHTA Network (hereafter “the Network”).

1.2 This constitution will become effective as soon as they are approved by the Board of AfroHTA network.

Chapter 2: Objectives

The objectives of the AfroHTA network are to:

- 1) To facilitate knowledge exchange and peer learning among members
- 2) To develop capacity in the African region for skills that are required for HTA implementation
- 3) To support advocacy, policy engagement, and knowledge translation for context-appropriate HTA institutionalization in the African region
- 4) Collaborate on the generation of health economics and policy research, with a focus on health technology assessment
- 5) To facilitate collaborative development of global public goods for HTA focused on Africa

Chapter 3: Membership

3.1: Eligibility and Membership Categories

3.1.1: Membership of the AfroHTA network shall be voluntary and shall include:

- 1) African country public HTA agencies/technical working groups/committees
- 2) African countries ministries of health/HTA departments/units
- 3) African countries academic/research institutions that conduct HTA assessments
- 4) Regional HTA agencies or units that carry out HTA assessments – e.g. the Africa CDC Health economic unit, WHO Afro, AFHEA
- 5) Evidence synthesis centers in Africa – such as Cochrane collaboration centers in Africa
- 6) Individuals in Africa working in HTA
- 7) Associate members - those applicants residing outside of Africa but working on HTA in Africa

3.1.2: Persons or organizations with affiliation to the for-profit industry will not be accepted to the network.

3.2: Application and Withdrawal of Membership

3.2.1: An individual or an organisation may apply for the membership to the AfroHTA network by submitting a completed application form to the AfroHTA network Secretariat

3.2.2: The decision to admit an individual/organization to the network will be made by the networks governing council.

3.2.3: A member may withdraw his or her membership with a notification to the Secretariat, which will then issue a letter of withdrawal.

3.3.4: Participation of individuals or organizations in network activities is voluntary and self-funded.

Chapter 4: Organisation

4.1: Governance organs

The AfroHTA network shall have the following governance organs

- AfroHTA council
- AfroHTA management board

4.1.1: AfroHTA council – The Afro HTA council shall comprise of at least two members from each member country, with at least representation from academic/research institution and policy maker agency/MOH respectively. The council shall hold quarterly meetings.

4.1.2: AfroHTA management board – The AfroHTA management board is the decision-making body of the network. The management board is responsible for the strategic leadership of the network and will include defining objectives, mobilizing resources, allocating responsibilities, and reviewing progress on the implementation of defined objectives. The management board term is two years and the decisions made by the management board are consensus-based. The management board will be composed of four members of the Council, and the network coordinator. Council members who are HTA institutions or government HTA units take precedence in being members of the management board over Council members who are not HTA institutions or government HTA units. The board shall hold monthly meetings.

4.1.3: AfroHTA Network Secretariat - The network secretariat will oversee the day to day running and coordination of the network and will provide a network coordinator. The Secretariat shall be an organisation designated by the Board. The term of the secretariat is three calendar years (the 1st of January to the 31st of December).

Chapter 5: Amendments

AfroHTA Constitution



5.1: Any institutional members can propose amendments to the constitution by submitting a proposal to the Secretariat at least two months in advance of the next management board meeting.

5.2: The Secretariat shall immediately report the proposal to the Board.

5.3: The management board can decide to amend the constitution with a majority vote. In case of a tie vote, the President will have the casting vote